

The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

MAY 2011 - AUGUST 2011

The Forward Plan contains a forecast of Executive Decisions to be taken over a 4-month period.

Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- **Councillor Smith**– Leader of the Council
- **Councillor White** – Cabinet Member for Adult Social Care and Health
- **Councillor Moulton**– Cabinet Member for Children's Services and Learning
- **Councillor Dean** – Cabinet Member for Environment and Transport
- **Councillor P Williams** – Cabinet Member for Local Services and Community Safety
- **Councillor Baillie** – Cabinet Member for Housing
- **Councillor Hannides** – Cabinet Member for Resources, Leisure, Culture
- **Officer** [see plan for name]

MAY - AUGUST 2011

| Report | Decision Expected | Portfolio |
|--|--------------------------|---|
| Short Breaks for Disabled Children - Eligibility Criteria | 6 June 2011 | Children's Services and Learning Portfolio |
| Children's Services and Learning Capital Programme 2011/12 | 6 June 2011 | Children's Services and Learning Portfolio |
| Response to Highways Approach to Asset Management Inquiry | 6 June 2011 | Environment and Transport Portfolio |
| Southampton Low Carbon City Strategy and Delivery Plan | 6 June 2011 | Environment and Transport Portfolio |
| Allocation of capital expenditure on Disabled Facilities Grants (DFGs) approved in 2011/12 | 10 May 2011 | Housing Portfolio |
| Estate Regeneration Programme - Next Phase | 4 July 2011 | Housing Portfolio |
| Dog Control in Green Spaces Order | 23 May 2011 | Local Services and Community Safety Portfolio |
| Response to the Scrutiny Inquiry Report on the Knowledge Economy | 6 June 2011 | Leader's Portfolio |
| Millbrook Trading Estate - Freehold Investment Disposal | 6 June 2011 | Resources, Leisure and Culture Portfolio |
| Disposal of Site of Former Netley Court School | 6 June 2011 | Resources, Leisure and Culture Portfolio |
| East Street Centre - Restructure of Ground Lease to Facilitate Redevelopment | 6 June 2011 | Resources, Leisure and Culture Portfolio |
| Revenue and Changes to existing Revenue and Capital Budgets | 6 June 2011 | Resources, Leisure and Culture Portfolio |

ADULT SOCIAL CARE AND HEALTH

**THERE ARE NO ITEMS FOR
CONSIDERATION IN THIS PERIOD**

CHILDREN'S SERVICES AND LEARNING

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|---|---|
| Title | Short Breaks for Disabled Children - Eligibility Criteria |
| Details | To consider a report of the Head of Safeguarding seeking endorsement of the eligibility criteria for Short Breaks. Short break provision, administered by Southampton City Council, also termed 'respite' for disabled children and young people, needs to be allocated against need in the context of the level of resource available to provide the service. The criteria will be used by Jigsaw Lead Professionals and colleagues in partner agencies to ensure that a high quality service continues to be delivered that improves the outcomes achieved by disabled children and young people. |
| Decision Maker | Cabinet Member for Children Services and Learning |
| Decision Expected | 6 June 2011 |
| Date Added to the Plan | 1 April 2011 |
| Main Consultees | A-Buzz parent forum and short break providers forum. |
| Consultation Method | Circulation of draft report. |
| Head of Service | Felicity Budgen Interim Head of Service, Safeguarding |
| Author | Jamie Schofield |
| Background Material Available | None. |
| Public Comments may be sent to | Jamie Schofield ,Service Manager Children's Services and Learning, Cumberland House, Tel: 023 8071 6608 Email: Jamie.schofield@southampton.gov.uk |
| Slippage/Variations/Reason for Withdrawal | None |

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|---|---|
| Title | Children's Services and Learning Capital Programme 2011/12 |
| Details | <p>To consider and report of the Cabinet Member for Children's Services and Learning seeking approval for the addition of funding into the Children's Services and Learning Capital Programme.</p> <p>A cabinet decision is required to add the Capital Maintenance allocation for 2011/12 (circa £3.5 million) to the CSL Capital Programme. In addition, the relevant paper will seek Cabinet approval for the proposed means of distributing this grant, together with the 14-19 Diplomas, Special Education Needs and Disabilities grant (circa £5.2 million) amongst proposed projects for the 2011/12 financial year.</p> |
| Decision Maker | Cabinet |
| Decision Expected | 6 June 2011 |
| Date Added to the Plan | 15 April 2011 |
| Main Consultees | Representatives from The Councils Schools and key departments along with the relevant Cabinet Members |
| Consultation Method | Meetings with relevant parties and emails |
| Head of Service | Executive Director Children's Services and Learning |
| Author | Karl Limbert |
| Background Material Available | None. |
| Public Comments may be sent to | Karl Limbert, 1st Floor, Southbrook Rise, 4-8 Millbrook Road East, Southampton, SO15 1YG |
| Slippage/Variations/Reason for Withdrawal | None |

ENVIRONMENT AND TRANSPORT PORTFOLIO

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| Title | Response to Highways Approach to Asset Management Inquiry |
| Details | To consider a report from the Cabinet Member for Environment and Transport noting a report from Scrutiny Panel A into Highways approach to asset management which was presented to Cabinet in October 2010 and now seeking agreement to the 7 recommendations contained within the original report. |
| Decision Maker | Cabinet |
| Decision Expected | 6 June 2011 |
| Date Added to the Plan | 15 April 2011 |
| Main Consultees | Highways Client Team, Highways Partnership and Planning, Economy and Enterprise Board |
| Consultation Method | Letter and copy of report. |
| Head of Service | Executive Director of Environment |
| Author | Mick Bishop, Head of Highways and Parking |
| Background Material Available | Cabinet Executive Decision - Environment and Transport Portfolio for Response to Highways Approach to Asset Management Inquiry |
| Public Comments may be sent to | John Harvey, Highways Technical Manager Southampton City Council One Guildhall Square Southampton |
| Slippage/Variations/Reason for Withdrawal | None |

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| Title | Southampton Low Carbon City Strategy and Delivery Plan |
| Details | <p>To consider the report of the Cabinet member for Environment and Transport seeking approval for a Low Carbon City strategy and a delivery plan.</p> <p>The Southampton Low Carbon City Strategy outlines the City Council's vision for a low carbon city based around 8 key pillars of activity;</p> <ul style="list-style-type: none"> • Green Economy; • Sustainable Energy; • Flood Risk Management; • Biodiversity; • Carbon Reduction; • Sustainable Procurement; • Sustainable Travel and Transport; and • Waste Management. <p>This plan forms part of the policy framework and replaces the Climate Change Strategy The Delivery Plan sets out how the City Council will deliver outcomes against these priorities over the next 3 years.</p> |
| Decision Maker | Cabinet |
| Decision Expected | 6 June 2011 |
| Date Added to the Plan | 15 April 2011 |
| Main Consultees | Southampton City Council Members and officers and organisations such as University of Southampton, Chamber of Commerce & Low Carbon City Group, ABP, PUSH, Environment Agency, Southampton Energy Partnership, and Business Southampton |
| Consultation Method | <p>Ongoing internal stakeholder engagement</p> <p>External stakeholder workshops</p> <p>SCC web pages</p> <p>Other partner web pages (e.g. Chamber of Commerce, University etc)</p> <p>Email through established networks</p> <p>Presentations/displays at other events</p> |
| Head of Service | Executive Director of Environment |

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| Author | Bill Clark |
| Background Material Available | Cabinet Executive Decision - Environment and Transport Portfolio for Southampton Low Carbon City Strategy & Delivery Plan |
| Public Comments may be sent to | Neil Tuck (Senior Sustainable Development Officer) Planning & Sustainability Ground Floor Civic Centre sustainability@southampton.gov.uk |
| Slippage/Variations/Reason for Withdrawal | None |

HOUSING PORTFOLIO

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| Title | Allocation of capital expenditure on Disabled Facilities Grants (DFGs) approved in 2011/12 |
| Details | <p>To consider a report of the Private Housing Manager seeking approval funding set out in the Housing General Fund Capital Programme.</p> <p>Disabled Facilities Grants (DFGs) are mandatory, means-tested grants awarded to disabled people to fund essential home adaptations, which enables independent living. Scheme approval is sought to spend £1,368,000 on delivering DFGs. This is the sum contained in the approved Housing General Fund Capital Programme and these capital resources are available.</p> <p>These DFGs will be approved in 2011/12 and completed in 2011/12 and 2012/13. The Executive Director of Neighbourhoods has delegated authority to approve this expenditure under Financial Procedure Rules in accordance with the Council's Constitution (6.1.13 of the Neighbourhoods Officer Scheme of Delegation 2010/11).</p> |
| Decision Maker | Executive Director of Neighbourhoods |
| Decision Expected | 10 May 2011 |
| Date Added to the Plan | 15 April 2011 |
| Main Consultees | Cabinet Member for Housing, Head of Finance |
| Consultation Method | Meeting of Housing Capital and Projects Board, circulation of papers to relevant officers and Cabinet Member for Housing |
| Head of Service | Executive Director of Neighbourhoods |
| Author | Paul Juan |
| Background Material Available | Cabinet Executive Decision - Housing for Approve capital expenditure on Disabled Facilities Grants (DFGs) approved in 2011/12 |
| Public Comments may be sent to | Paul Juan, Private Housing Manager, Housing solutions, Southampton City Council, 4-8 Millbrook Road East, Southampton SO15 1YG |
| Slippage/Variations/Reason for Withdrawal | None |

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| Title | Estate Regeneration Programme - Next Phase |
| Details | To consider the report of the Cabinet Member for Housing providing an update in respect of the estate regeneration programme and to seek approval for the next steps required to expand the programme into delivery of phase 3 projects. |
| Decision Maker | Cabinet |
| Decision Expected | 4 July 2011 |
| Date Added to the Plan | 1 February 2011 |
| Main Consultees | Legal, Finance, Procurement, Property Services, Communities where estate regeneration is proposed. Ward Councillors and public agencies operating in the area where estate regeneration is proposed. |
| Consultation Method | Individual meetings with residents and businesses directly affected. Consultation events for the wider community. This will be supported by consultation within the Council and public agencies. |
| Head of Service | Head of Housing Solutions |
| Author | Amanda Douglass |
| Background Material Available | None. |
| Public Comments may be sent to | Amanda Douglass, Estate Regeneration Manager. Southbrook Rise, Flr 2, Millbrook Road, Southampton, SO15 1YG Tel. 023 8083 3368 or E-Mail: Amanda.Douglass@southampton.gov.uk |
| Slippage/Variations/Reason for Withdrawal | Decision date amended from the 14th February 2011 to the 4th July 2011 to reflect the further consultation to be undertaken with residents on the proposals over the coming months in accordance with the Housing Act and the Decant Policy. |

LOCAL SERVICES AND COMMUNITY SAFETY PORTFOLIO

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| Title | Dog Control in Green Spaces Order |
| Details | <p>Report of the Head of Neighbourhood Services seeking approval, under delegated powers for the Executive Director of Neighbourhoods to enact a City-wide Dog Control Order Southampton. The Cabinet Member for Housing and Local Services on 28th September 2009 gave approval for officers to undertake consultation with a view to clarifying a number of issues relating to the public use of the City's parks and green spaces, and where appropriate, subject to statutory procedures, amend Council policy and byelaws following the consultation undertaken on the Dog Control Orders. Also on 28th September 2009 the Executive Director of Neighbourhoods was given delegated authority to receive and consider representations and, following consultation with the relevant Cabinet Member to make the decision as to whether to enact a city-wide Dog Control Order for Southampton, and subject to the outcome of the consultation, to delegate authority to the Executive Director of Neighbourhoods to take all necessary and consequential actions to effect the proposals. Informal consultation has taken place and notices for the Dog Control Orders will be placed in the Echo on or around 7th February 2011 which will commence the 28 day formal consultation period. An explanation of what each order means for dog owners using open space can be accessed via this link.</p> |
| Decision Maker | Executive Director of Neighbourhoods |
| Decision Expected | 23 May 2011 |
| Date Added to the Plan | 1 March 2011 |
| Main Consultees | General Public; All Councillors; City Patrol; Environmental Health; Animal Welfare; Bereavement Services; Children's Services and Learning; Play Services; Trees, Allotments and Park Improvements; Housing Management; Parks and Street Cleansing; Property and Procurement Services and Legal, Finance |
| Consultation Method | Internal Consultation through Intranet and email External Consultation by targeting groups interested |

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| | in parks and article in Echo Statutory Consultation by Notices placed in Echo |
| Head of Service | Head of Neighbourhood Services |
| Author | Nick Yeats |
| Background Material Available | A Green Code for Park Users including appendix 1 approved at Cabinet on 28th September 2009 |
| Public Comments may be sent to | Nick Yeats, Floor 3, 1 Guildhall Square, Southampton, SO14 7FP |
| Slippage/Variations/Reason for Withdrawal | Date amended from 28 March 2011 to the 23 May 2011 to enable further consultation. |

LEADER OF THE COUNCIL

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| Title | Response to the Scrutiny Inquiry Report on the Knowledge Economy |
| Details | To consider the report of the Leader of the Council seeking approval for the Cabinet's response to the scrutiny inquiry report on the Knowledge Economy |
| Decision Maker | Cabinet |
| Decision Expected | 6 June 2011 |
| Date Added to the Plan | 15 April 2011 |
| Main Consultees | Relevant Officers and Cabinet Members, Business Southampton, Hampshire Chamber of Commerce, PUSH, Solent LEP, University of Southampton, Southampton Solent University, Solent Innovation and Growth Network, Oxford Innovation, Solent Education Business Partnership |
| Consultation Method | Circulation of draft report seeking comment by email and meetings |
| Head of Service | Executive Director of Corporate Policy and Economic Development |
| Author | Jeff Walters Jeff.Walters@southampton.gov.uk Tel: 023 8083 2256 |
| Background Material Available | None. |
| Public Comments may be sent to | Jeff Walters, Economic Development Manager, Floor 3 Marlands House, Southampton, 023 8083 2256, Jeff.walters@southampton.gov.uk |
| Slippage/Variations/Reason for Withdrawal | None |

RESOURCES, LEISURE AND CULTURE PORTFOLIO

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| Title | Millbrook Trading Estate - Freehold Investment Disposal |
| Details | To consider a report of the Cabinet Member for Resources, Leisure and Culture seeking approval for the sale of the Council's freehold investment of Millbrook Trading Estate in First Avenue and Second Avenue following marketing by way of an informal tender process. |
| Decision Maker | Cabinet |
| Decision Expected | 6 June 2011 |
| Date Added to the Plan | 15 April 2011 |
| Main Consultees | Officers from key departments in the Council and relevant Cabinet Members |
| Consultation Method | Evaluation of received bids, meetings and email exchange between relevant officers. |
| Head of Service | Head of Property and Procurement |
| Author | David Reece |
| Background Material Available | None. |
| Public Comments may be sent to | David Reece, Valuation Group Leader Email: david.reece@southampton.gov.uk, Tel: 023 8083 2796 |
| Slippage/Variations/Reason for Withdrawal | None |

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| Title | Disposal of Site of Former Netley Court School |
| Details | To consider a report Cabinet Member for Resources, Leisure and Culture that seeks to approve the sale of the land to a preferred bidder following the marketing of the property. |
| Decision Maker | Cabinet |
| Decision Expected | 6 June 2011 |
| Date Added to the Plan | 15 April 2011 |
| Main Consultees | Officers in key Council Departments and the appropriate Cabinet Members. |
| Consultation Method | Emails and meeting between relevant parties. |
| Head of Service | Head of Property and Procurement |
| Author | Peter Kitching |
| Background Material Available | None. |
| Public Comments may be sent to | Peter Kitching, Senior Valuer, Tel: 023 8083 2345 Email: peter.kitching@capita.co.uk |
| Slippage/Variations/Reason for Withdrawal | None. |

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| Title | East Street Centre - Restructure of Ground Lease to Facilitate Redevelopment |
| Details | <p>To consider the report of the Cabinet member for Resources, Leisure and Culture seeking approval to restructure the existing headlease to the East Street Centre and authority for the closure of the Lime Street Car park to facilitate redevelopment to provide a supermarket.</p> <p>The Council is to retain the rental income. The operational considerations Lime Street Car Park will change and considerations will be made in regard to the revenue generated by the car park balanced against future repair obligations.</p> |
| Decision Maker | Cabinet |
| Decision Expected | 6 June 2011 |
| Date Added to the Plan | 15 April 2011 |
| Main Consultees | Officers in the Council's Economic Development and Regeneration, Highways and Parking Services and Finance departments along with the relevant Cabinet Members. |
| Consultation Method | Meetings and emails with relevant officers and Cabinet Members. |
| Head of Service | Head of Property and Procurement |
| Author | Paul Mansbridge |
| Background Material Available | None. |
| Public Comments may be sent to | Paul Mansbridge, Valuation and Estates Manager Email: paul.mansbridge@southampton.gov.uk Tel: 02380832635 |
| Slippage/Variations/Reason for Withdrawal | None |

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|---|---|
| Title | Revenue and Changes to existing Revenue and Capital Budgets |
| Details | <p>To consider the report of the Chief Financial Officer setting out changes to existing Revenue and Capital budgets.</p> <p>This Item is a standard Item and will remain on the Forward Plan until required.</p> |
| Decision Maker | Cabinet |
| Decision Expected | 6 June 2011 |
| Date Added to the Plan | 1 July 2010 |
| Main Consultees | Relevant Cabinet Members and officers |
| Consultation Method | Circulation of reports and business cases to relevant Cabinet Members and officers |
| Head of Service | Acting Executive Director Of Resources |
| Author | <p>Rob Carr</p> <p>rob.carr@southampton.gov.uk Tel: 023 8083 2885</p> |
| Background Material Available | None. |
| Public Comments may be sent to | Alison Chard, Accountant Directorate of Resources, Southampton City Council, Civic Centre, Southampton. Phone: 023 8083 4897 Email to alison.chard@southampton.gov.uk |
| Slippage/Variations/Reason for Withdrawal | This is a standard item that will remain on the Forward Plan until required |